



Volunteer Name: \_\_\_\_\_ School: \_\_\_\_\_

**School-Year 201 - - Activity Record for Team Battelle Math Mentor/Coach Volunteering**

Month	Date	# Volunteers	Total Volunteer Hours	# Students	Activity / Comments	Reported to TBMMC
September						<input type="checkbox"/>
October						<input type="checkbox"/>
November						<input type="checkbox"/>
December						<input type="checkbox"/>
January						<input type="checkbox"/>
February						<input type="checkbox"/>
March						<input type="checkbox"/>
April						<input type="checkbox"/>
May						<input type="checkbox"/>

Use this sheet to record your volunteer hours and information about the activities that you do. This will help identify numbers of students who participate in meetings/contests/etc. Feel free to comment on other things like ratio of boys/girls, conflicting events, etc. The activity notation should be a brief note about what kind of things you did (e.g., "proctored M.S. Warm-up," "discussed triangles," "did MOEMS #2," or "went to Spokane for MIC 7/8 Champs"). If you are leading an activity, record the number of volunteers that participated. Keep in mind that Team Battelle volunteers are defined broadly to include not only staff, but also family members and retirees. I need you to report your hours and number of volunteers for each month at the end of the month. Just sum up the hours and count individual volunteers based on the data on this record sheet, then send it to me in an e-mail. I need to collect and report this information to the Team Battelle coordinator.